

## Washington Destination Imagination Board Meeting

Zoom - November 6th 2022

9:30am to 11:30am

---

Agenda on Record  2022\_11\_06 Agenda

---

**In attendance:** Amy Curneen, Alyssa St. Hilaire, Bruce Richards, Cathy Adams, Jeniffer Roger, Shannon Lubetich, Ayan Gupta, Shirish

**Meeting brought to order:** Alyssa @ 9:43am

---

### Summary of Votes

<b>Vote</b>	<b>Bruce motions to approve the current set of board members for the 2022-2023 year. Cathy seconds. All say I.</b>
<b>Vote</b>	<b>Shannon motions to offer one \$1000 Barb Sailor scholarship for the 2022-2023 season. Bruce to second. All say I</b>

### Summary of Actions

<b>Action</b>	<b>Alyssa to setup a working session for the budget</b>
<b>Action</b>	<b>Alyssa to add budget to the next meeting agenda</b>
<b>Action</b>	<b>Shirish to connect with Ayan offline to discuss team manager support</b>
<b>Action</b>	<b>Alyssa to share a portrait of a graduate</b>
<b>Action</b>	<b>Bruce to call WIAA to confirm site</b>
<b>Action</b>	<b>Shannon to update the website with Scholarship info</b>
<b>Action</b>	<b>Cathy to share the open RCM list</b>
<b>Action</b>	<b>Shannon to share open RCM list with alumni list</b>

## Meeting Minutes

1. **Approve Minutes from September meeting**
2. **Approving Board Members for 2022-2023**
3. **Treasurer's Report-- Alyssa**
4. **Communications Report - Ayan**

Alyssa	Welcome. First is minutes.
Amy	I dropped the ball on that. I got laid off and just found a new job so I can go back and focus on the minutes.
Alyssa	So we will wait for minutes until next time. Next is approving the board members.
<b>Vote</b>	<b>Bruce motions to approve the current set of board members for the 2022-2023 year. Cathy seconds. All say I.</b>
Alyssa	Cathy and I have some leads for some more volunteers. I also worked on the budget tracking. And we have a general template and we need to populate it. You all have access and then we can do that. And then it is all calculated for us and we can see that. I put in previous years tournament expenses but we just had an affiliate tournament.
Ayan	I think it is great
Shannon	Smug Mug is a thing too
Amy	And then I just paid the po box
Cathy	I have the insurance figures but we pay twice a year for the different ones. And for storage its seems low for three units
Amy	They are \$111 for lynnwood
Alyssa	Cathy, we should just talk about how you do it. And Amy you can put in the other. And for the scholarship, I got that done.
<b>Action</b>	<b>Alyssa to setup a working session for the budget</b>
Jennifer	Yes, I got that.
Alyssa	And then budget approval, I don't have much.
Cathy	Lets firm it up and we can do that next time
<b>Action</b>	<b>Alyssa to add budget to the next meeting agenda</b>
Alyssa	Okay we need to talk communication
Ayan	Yes, so I talked to a few people on the intern program. But i was wondering if there was any operations stuff
Amy	Two thoughts are just access to the board share as well as emails
Ayan	Let's make a folder on the board share for now and not the email

Alyssa	And If they are under 18 we just need to do the checks and balances
Cathy	So what is the plan for what they are doing?
Ayan	So it is content for our program, facebook, or posting videos or putting the videos on our youtube so that there is access
Cathy	That is great, just wanted to clarify, sounds awesome
Ayan	This is all stuff I would like to do myself but don't have time, so they will take on some of it and learn.
Alyssa	And get their parents involved too. So we as a board, can it be highlighting our board members and long term team members and highlighting the acms?
Ayan	Yes it will be up to them how to post it.
Alyssa	Anything else we need to consider?
Shirish	So do you still keep how the format is?
Ayan	Yes we need to keep the same format and work on when they are the most active. And when to post.
Alyssa	Another thing would be rebranding the website. Anything else. Thanks for being aware and being responsive.

- 5. Current Team Registrations-Cathy**
- 6. Supporting Team Managers-Shirish and Ayan**
- 7. Monthly Team Manager Zoom Meetings-Alyssa and Cathy**
- 8. Old Business**

Alyssa	Okay cathy, where are we at with registrations?
Cathy	We have 66 total, but we will have more. Breakdown. There are schools that should be adding a handful more. Mercer will be adding 17. Quincy and Richland will add more. Some teams that were with us last year and have not purchased yet.
Alyssa	Are these on pace with before the pandemic?
Cathy	No, and only a bit behind last year's numbers. So everyone should try to reach out.
Jennifer	And I have 5 in Silverdale coming
Bruce	How about the Bellingham folks?
Jennifer	They are registrering
Shirish	Canli reach out to previous teams?
Cathy	Yes you can. You can see that in the di resources. You can also see the volunteers.
Bruce	I did meet with Claudia and Tom and tried to push. So may be able to get some appraisers but most people are retired. They aren't interested in leadership.

Amy	How about offering the free team numbers?
Ayan	So that we can also do the marketing money?
Cathy	Yes it is 35 instead of 110
Bruce	For central kitsap, we have the funding
Jennifer	Yes, we have funding. And if it is a teacher, we have a stipend.
Bruce	As we should.
Jennifer	We are doing \$500 from a grant.
Alyssa	I was going to do \$1,000.
Jennifer	It doesn't match the formula for afterschool clubs. But it needed to be across the board to stay equitable.
Alyssa	These are all good wins. What about team manager support?
Shirish	So I owe getting together with Ayan on how to get team managers connected. I will set up a time. I also wanted to reach out to other team managers to do that. Arisha did such a good job and to do an in person one in region A but also expand it. So we needed to do an approval for that.
<b>Action</b>	<b>Shirish to connect with Ayan offline to discuss team manager support</b>
Bruce	I think it is great.
Shirish	I will reach out about that
Ayan	The only risk is volunteers for the IC event.
Alyssa	How about secondary teams that could be IC appraisers to teach.
Shirish	I am having to spend a lot of time in California for the next year and a half. I wanted to do more in person but that will have to scale back.
Alyssa	Thank you for communicating so well.
Shirish	If there are in person meetings i will try to be there
Bruce	Jan 21 is the only one
Alyssa	Okay so monthly zoom TM meetings and we can share the list. We had one in September and we have 21 people on the call and we will have another one this week. Giving resources for where to go.
Shirish	Can we also post those dates online?
Cathy	I sent an email for those as well. And for the site for IC, it is something that needs to be done early.
Alyssa	Old business. Looks like these are all done. And Bruce on the road show. We can work on a portrait of a graduate.

<b>Action</b>	<b>Alyssa to share a portrait of a graduate</b>
Bruce	Yes, I will keep going to those meetings. And there are lots of board members and teachers that do not know what DI is

**9. Tournament Dates**

**10. ACM training date/location-January 21st**

**11. IC workshop planning**

**12. Tournament scheduling to be like Globals: performance followed by IC (Cathy)**

**13. 2023 WA DI Barb Sailors Scholarship - how many, amount**

**14. Need for Regional Challenge Masters - Region A & Region B**

Alyssa	Okay, transition to tournament planning. One fun thing is the day before the affiliate. And doing a social activity of some sort.
Amy	People end up doing something so we can just formalize it
Bruce	I agree.
Alyssa	Anything else for dates?
Cathy	Some teams are maybe not able to be at the tournament they are assigned. DI has a policy that they can do it but not advance. So we could do a tournament inside a tournament. Has to be a good reason they can't do it in their own region. But I don't want to take over spots to advance. They would have to apply. We would then have the same appraisers but the results would be different.
Amy	So it needs to be fair
Cathy	Yes we just need to have them ask. But we can work with them. It would not be publicized. The numbers are pretty even between a+b and eastern. We have to wait and see and it will be an issue. Mid-winter break but it is not an option. We have to take what the school gives us but we need to be fair.
Shirish	I think this is the best way to do it. But it is what it is. The team can also not have everyone there if it is one person from the team.
Cathy	Yes we should remind them of that. But be fair to the host team.
Shirish	I thought Mercer is Region A?
Cathy	So they are in Region B to balance the regions.
Alyssa	Okay, board meeting . Bruce, did you get the building secured?
Bruce	I need to verify. I have not heard anything back from them. I may call and verify. The paperwork was submitted but there is some fee for it.
<b>Action</b>	<b>Bruce to call WIAA to confirm site</b>
Alyssa	What time does it generally start?

Bruce	It previously was 10 - 4pm. And people are there for a time of that.
Cathy	10 is when we usually do it. But we have access at 9am.
Alyssa	And then appraiser training.
Cathy	So there is a schedule for it. So let's get together for that
Bruce	Yes we have some other items. So let's chat about that
Alyssa	There are also training sessions.
Cathy	Jenn and Tim have not come up with a date but we need to go back to in-person but we need to just get it on schedule. Zoom did not work
Alyssa	Jennifer, any thoughts?
Jennifer	so i have a facility to use. And then the availability to do that.
Shirish	I have been talking with Tim and Jenn them and we will get a date
Bruce	It sounds like they are okay with the golf balls now. And at the training we will focus on that a lot.
Cathy	They are the chief safety coordinator too
Alyssa	Okay let's get out by 11am. Do I have region a and b right?
Cathy	You are right
Alyssa	IC workshop planning. Do we need some answers?
Ayan	For the IC workshop we needed insurance.
Cathy	It's a proof of instance so we do need the facility first. And then its a quick email to the insurance people.
Ayan	Great
Shirish	Yes we will have an answer in a month.
Jennifer	And is this going to be in region B as well?
Shirish	Yes we have some plans to help assist with region B and Eastern ones.
Alyssa	We also have to go to Yakima to get them involved.
Cathy	So they got a lot of numbers last time but they didn't compete. The gifted director as well is no longer
Alyssa	And then the IC process.
Cathy	So DI liked doing IC right after the challenge. And the affiliates are doing it as well. And Rachael is okay with it. So it would mean that the IC people would start about 30 min later and report to IC after their site.
Shirish	I think it is great and an awesome way to do it.

Alyssa	I liked it from a team that was doing it. Will it take a different layout
Cathy	No it is the same
Alyssa	So for scheduling, is it from a spreadsheet?
Cathy	So it is in the end but its lots of sticky notes to figure it our
Alyssa	But is the final one in the spreadsheet
Cathy	It is. And the DI resources we can use.
Alyssa	So instead we could use an app to visualize it.
Cathy	And some paper programs
Alyssa	Okay so next is scholarship.
Shannon	So last year we did one \$1000
Bruce	How healthy is the balance?
Alyssa	It is healthy. There are also people that are not applying so there are other groups that are not fulfilling the numbers
Shannon	I feel like 1 is reasonable
Alyssa	I agree.
Bruce	If we have a ton of applicants, we could vote to extend it but we are not seeing a lot apply anyways.
Alyssa	Anyother thoughts. Do we have a motion?
<b>Vote</b>	<b>Shannon motions to offer one \$1000 Barb Sailor scholarship for the 2022-2023 season. Bruce to second. All say I</b>
Alyssa	Shannon to update the website.
<b>Action</b>	<b>Shannon to update the website with Scholarship info</b>
Shannon	Last year we talked about this. This year we are back to where you are currently involved. So I just wanted to say that reminder. Previously we waived it last year but we don't have to vote for anything
Alyssa	Okay last real item is the need for RCMs.
Cathy	So we sent a list of suggested options. We are struggling. So I am not sure what to do there other than have people reach out about it.
Jennifer	I have an opening in 4 places. I have some emails out. But I'm not sure.
Ayan	So we have a technica RCMI?
Cathy	Region A would most likely need it. But if we could have one for each region. So Jenn is going to send a spreadsheet and I will share that.
<b>Action</b>	<b>Cathy to share the open RCM list</b>

Shannon	If we could have a total list across the board, I can send that out to all alumni.
<b>Action</b>	<b>Shannon to share open RCM list with alumni list</b>
Cathy	So we have a commitment for January training, regional training, regional tournament and the state tournament
Shannon	So we always do the state tournament?
Cathy	It is an ask but not a hard commitment.
Bruce	It's not a hard fast thing but it is preferred.
Alyssa	So then moving on, we had a great meeting. Next meeting is after thanksgiving, December 4th.

**10:55am - End of meeting called by Alyssa**

**Meeting notes taken by Amy Curneen, WADI Secretary**



Date 12/03/2022

---



---