

Washington Destination Imagination Board Meeting

Zoom - April 16th 2022

10:00am to 12:00pm

Agenda on Record  2022_04_16 Agenda

In attendance: Amy Curneen, Alyssa St. Hilaire, Bruce Richards, Cathy Adams, Jennifer Roger, Shannon Lubetich, Ayan Gupta

Meeting brought to order: Alyssa @ 10:05am

Summary of Votes

Vote	Cathy motions for storage. Bruce seconds. All say I
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Summary of Actions

Action	Amy to get minutes done for next meeting
Action	Amy to make a calendar so we can start documenting important dates
Action	Cathy to share the expenses form
Action	Cathy to get a storage unit setup for Eastern WA DI

Meeting Minutes

1. Check In - Alyssa
2. Approve Minutes from 3/5/2022 Board Meeting - Amy
3. Treasurer's Report-still needs to be completed- Alyssa
4. Communications Report - Ayan

Alyssa	Okay minutes
Amy	Dropped the ball this time. I will set up a time to get them done after each meeting.
Action	Amy to get minutes done for next meeting
Alyssa	Okay, any questions on minutes? Next is treasurer, I am not being the best there. Will need to figure out US bank. Having some issues. And we need to figure out a budget.

Cathy	I have a list of all expenses and it can be tracked, I only have a few blanks and will need to fill it in. I will share that in the next few weeks. Moving forward we need to keep the details clearer, decided on a tournament fee from there
Alyssa	I have filed the taxes but have not gotten any response. And I don't know what to do there
Cathy	What about sales tax?
Amy	We should pay every quarter. I will make a calendar with reminders.
Action	Amy to make a calendar so we can start documenting important dates
Cathy	Yes, previously we have done monthly but not sure
Alyssa	And then expenses. Anyone have them?
Cathy	Yes, I do. Just getting the receipts
Amy	Can we write checks for ourselves? Probably not
Alyssa	Lets just write them to each other
Cathy	I will send you all the form to fill out for expenses
Action	Cathy to share the expenses form
Amy	Thanks
Alyssa	What about communications
Ayan	I have been having posts for the past few weeks for top teams. I have a form that will be sending out the form to fill out
Alyssa	Anything else for ayán
Cathy	I want to thank Ayan for all the award stuff. And the livestream
Ayan	Yes, it was good. We had about 35 this time. I had issues with my computer, we can have software to make it better
Cathy	Next year the same
Ayan	We could do youtube. And then we can live stream at some point, we need 200 subscribers and then we can have something to work on, trainings for example
Amy	It would help our appraisers too to have videos available.
Alyssa	Yes it would be good. And training and webinars.
Amy	And should we post minutes, for transparency?
Cathy	DI HQ does minutes on the website at a minimum
Action	Amy to post minutes when we have them approved

5. Tournament Recap

6. Old Business

Alyssa	Okay, this is great. If anyone has something good or bad, wondering how the tournament went for everyone.
Amy	I can start, appraisers were difficult with all being new. I still think the right teams won but there was very limited experience
Cathy	I reached out to folk but struggled to get the experienced appraisers
Shirish	I did to but there were travel and covid concerns
Amy	And the plus was meeting people, met amy spence, met alyssa for the first time
Cathy	To build off of Amy, we could do a boardroom and a mixer next time for the leadership
Shannon	I would have liked better to be an alumni person but needed the head appraiser. And talking to alumni, I could have gotten a second person to help with that. Get info that we can follow up with them later and register or be involved.
Alyssa	I love it. At our appraiser meeting, we did ask and gave pins and red ties. We didn't have enough.
Shannon	I know, I don't have enough.
Amy	Can we use marketing money to get more?
Alyssa	I wish I could have done more to prepare for this tournament. It didn't dawn on me that we could have done more.
Cathy	It felt like we were behind the whole time. And we need some people to help run it.
Alyssa	We need to blast through old business. And get to the by laws
Amy	I have the pdf, just need to do the esignature
Ayssa	Do we need to talk through it at all? Nope, okay.

7. Planning for Global Finals

8. DI Storage in Kennewick/Near Southridge

Ayssa	Okay globals - we have 25 teams going. Which is great!
Cathy	It is higher than other states. Only 11 for Illinois
Amy	What is the demographic? Its expensive
Cathy	12 teams are on Mercer Island, and not too many eastern. It will be scaled down. But there will be less teams.
Alyssa	Okay as a board, do we need to fund anything? Do we need to send someone?

Cathy	In the past the AD must attend and it will be funded. DI HQ does the room and board. We just need to do flight and transport. Bruce, are you going this year?
	Technical difficulties for Bruce
Bruce	So Alyssa, you were going to globals and could be there for the AD meeting, you could do the AD stuff. But then I could go for part of it. Not sure. I will look at my calendar
Alyssa	Okay, let's chat offline and find a way to support them. Ayan will be there too. Okay pins.
Cathy	For the 2020 pins, we still have a good number, 300-500 of them depending on the pin. We covered our cost so we could sell them at a discount to the teams going to globals. The two new pins have arrived and the final cost had gone up since the last time. Once I get the final cost, we will mark them up to cover our cost, not as much as a tournament. For t-shirts, we said we couldn't fund them. The t-shirt cost has been covered. The team members first, if you don't have a 2020 shirt, they can place an order. We don't have all the sizes. We have 9 small, 18 med, etc... for the adults we have more.
Alyssa	So they would order ahead and we backfill them
Cathy	We may need to do a survey. Let us know if you already have the shirt and if you don't, what sizes you need. If we have to order more, we want to know exactly
Alyssa	If we have inventory to cover what we need, we can give them. But if we need to make more, then they would need to order them and pay. We can do that at the TM meeting. In 2019, it was only teams and TMs. The supporters can also have the tshirts too. I feel like we are going to have to put in an order. So how does the board feel about covering costs for participants, but not spectators.
Bruce	So if there are 25 teams, then 175 shirts. We could just do a \$5 fee and cover the rest. And then we would need to order them
Cathy	Previously it was \$1000.
Amy	And then shipping. Can we drop them off at the school?
Ayan	We could do pickup at globals
Cathy	There is a quick turnaround. But on the shirt order, we need to get them ordered quickly
Alyssa	Okay prop truck.
Ayan	For my teams, we are going to encourage pallets. It is \$400 per pallet. And if we fill a truck ourselves, it is \$800 per pallet. So we can do it ourselves cheaper
Alyssa	Thanks for doing that, need that on the slides. Any other info about Globals, Cathy?
Cathy	Everything we know is there online. The one thing that is different is because of COVID. They are going to do their performance, drop the props in a holding area, and then off to IC, so everything done is fast. They need to be aware as it is different.

Alyssa	Encourage that we are one team now, find when others are presenting and we are all Washington. We are nice. We are all Washington, put together some of that barb sailor spirit.
Cathy	Another thing we can send out contact info for other teams. And schedule too.
Alyssa	I will work on them after. One more thing on storage. My husband and I are happy to get that moving.
Cathy	One is on southbridge blvd and there is another one. For a 5x10 it's \$83. There is one for \$7 less.
Amy	I would just say caution on intro prices, but those seems reasonable
Cathy	This is their normal rate.
Alyssa	Do we want to have this location? We generally wouldn't have rising stars. Southridge was good but it was hectic
Vote	Cathy motions for storage. Bruce seconds. All say I
Action	Alyssa to get a storage unit setup for Eastern WA DI
Alyssa	Thanks everyone

11:15am - End of meeting called by Alyssa

Meeting notes taken by Amy Curneen, WADI Secretary

Date 06/27/2022
