

Washington Destination Imagination Board Meeting

Zoom - March 5th 2022

10:00am to 12:00pm

Agenda on Record  2022_03_05 Agenda

In attendance: Amy Curneen, Alyssa St. Hilaire, Bruce Richards, Cathy Adams, Shannon Lubetich, Ayan Gupta, Shirish Vaidya

Meeting brought to order: Alyssa @ 10:11am

Summary of Votes

Vote	Cathy motions to approve minutes. Bruce to second. All say I
Vote	Amy motion to approve the bylaws. Shannon second. All say I.

Summary of Actions

Action	Amy to clean up the bylaws, Pdf and send to Alyssa
Action	Alyssa to setup an e-signature for bylaw approval
Action	Ayan to send email about scholarship
Action	Shannon to organize scholarship committee
Action	Alyssa to send out an invite & zoom for next meeting

Meeting Minutes

1. **Check In - Alyssa**
2. **Approve Minutes from 2/5/2022 Board Meeting - Amy**
3. **Treasurer's Report - Alyssa**

Alyssa	Okay, our agenda, I did not change anything since I last sent it. Amy sent the minutes out if you have time to review them. Amy, do you have anything to add?
Vote	Cathy motions to approve minutes. Bruce to second. All say I
Alyssa	I think we need to fire me as treasurer. Our credit card was turned off because I wasn't getting their call. If anyone wants to take this over please do. And we have the taxes done due to Amy
Amy	Yes, we have one issue with sending the money but that should hit the account.
Alyssa	And federal taxes are coming, so I need to ask my accountant about it. But we should be okay. Please ask about this, I don't want to hide it.
Cathy	something separate, Jen won't be able to come to today's meeting.

4. **Communications Report - Ayan**
5. **Scholarship Policy Review - Shannon**
6. **WADI ByLaw changes: scholarship policy, position definitions, term limits**

Alyssa	Next is the communications report?
Ayan	Yes, I have been a little slow but I am working on reposting or putting new content together. We were talking about putting together the winners and posting info. What template can I use?
Alyssa	Cathy, can we use the slide show for that.
Cathy	Yes, you can use that and use that on social media. The teams also have an option to do an optional photo and I used that on the powerpoint. And then I can put it on the board share, too big to email, some things you can do beforehand, but then some will not be available until after the performances.
Amy	Do we need permission?
Cathy	They sign a media release and that is fine
Amy	Great
Ayan	And I have also done some thinking for the award ceremony and doing an auto timer and live streaming it.
Cathy	We need some time to fill in the template, but if you want to be in the score room you could do that.

Ayan	And then we could use youtube premiere or facebook live in order to premiere
Cathy	It is the award, special awards, and high instant challenge, lots of typing
Ayan	I could try
Amy	There is also excel macro to get it over
Ayan	How is the data shared?
Cathy	It is a csv and that could be put into an excel file. I will share last year's data and see what can be done before
Alyssa	Anything else?
Ayan	Nope, I will look into this
Alyssa	Old business. Scholarships.
Shannon	I made all the necessary changes to scholarship. But there were other items that were still pending
Alyssa	I was supposed to be an update. membership dates. I also wanted to add info on requirement to attend meetings
Shannon	I think this is a good idea. At ignite there was info to share about by laws and donating but I think the time is good to submit the scholarship changes
Alyssa	And now we are in zoom we should have an expectation to make it to the meetings
Cathy	I think it is great. We also wanted to set a calendar at the last meeting, with the annual report
Bruce	I agree that we need to do that and with zoom it is easier but travel is not as easy
Cathy	We can also plan on dates earlier it would be good
Amy	But we also can do it too early. We could do a band of times instead?
Bruce	Sure. And also dates for appraisers
Shirish	And teams will keep asking so finding that date earlier is great.
Cathy	In Eastern, I can reserve a year ahead of the regionals so that we can set it as early as possible.
Bruce	I agree, I can see in my area how far in advance
Alyssa	Do we want to approve?
Bruce	I think we should do it and we should approve
Shannon	And we can solidify the scholarship
Amy	This does not include the new items discussed today
Vote	Amy motion to approve the bylaws. Shannon second. All say I.
Amy	So then shannon, I can make the edits and we can then made it a pdf to do an signature by Alyssa

Action	Amy to clean up the bylaws, Pdf and send to Alyssa
Action	Alyssa to setup an e-signature for bylaw approval

7. Scholarship Application Timeline and StatuS - Shannon

8. Affiliate Tournament Planning - Cathy, Jennifer and Shirish

Alyssa	Great, we are good to send that out. Thanks everyone. Next is scholarship! Shannon
Shannon	Posted info to facebook and shared that but we should send an email as well but should there be anything else.
Amy	What is the deadline
Shannon	It is March 20th. And we have had no applicants so we might need to extend
Cathy	For the email, I think we should send an email with a singular item about scholarships.
Ayan	I can do that this weekend then
Action	Ayan to send email about scholarship
Shannon	We should make a committee soon then, i will send an email for that
Action	Shannon to organize scholarship committee
Alyssa	Great. And tournament planning.
Cathy	Alyssa sent out an email about the tournament emails. The mask mandate will not be part of it so that will be optional. There will be no in person awards ceremony because we didn't want to do the vaccinations or COVID tests. We still need to get awards to people. We will do a pickup lane with balloons and make it festive. Sending out the slide show will be a help. It will be nice for the teams and will be communicated. For the appraisers, we will do box lunches which will be more expensive but we won't do the buffet lines. Teams can eat wherever
Shirish	What inside the sites are we doing to reduce close contact?
Cathy	We will separate chairs into groupings. We will also wipe down surfaces. We will also do a one way flow to have an entry and an exit out the back. Low contact is possible. But they will have to walk through the front.
Shirish	Can we have the appraisers wear a mask
Alyssa	No we cannot. We cannot go above the requirements of the state or country. It is tough.
Shirish	When we are intentionally talking to team members, they will talk with so many and that is the piece I am concerned about.

Cathy	One option is cloth masks, we are looking at a screen printed KN95. we would do the WADI logo in that area. The cost is \$1.55 a mask. We would need 175. So it would be about \$300 for getting these with tax. So any ideas?
Shannon	I think it is a good idea
Alyssa	I think this is good.
Bruce	We should remove the barrier of not having a mask
Cathy	We are also doing trophies with the Washington state shape, we are getting the quote for those but they should be reduced. Last time we talked, we talked about screen print shirts. I gave it some thought. I think we could save a lot of trouble and sell them how they are. DI has invited every team to attend global finals. no matter their status. They sent it out Feb 22nd and asked them to accept or decline. Out of our 156 teams, 7 have accepted and 3-4 have declined. It is \$5,500 to pay for it . Plus airfare. It is expensive. The deadline used to be before our affiliate. But then they extended it to april 13th, so i do not see a lot of teams deciding to go. DI needed to know if it is possible to have one altogether. International teams are not likely.
Alyssa	My sister is trying to see how they do in the affiliate. If they do 1 or 2, then they will go. But it depends on how they perform.
Cathy	There are some teams that this will be their only chance so they will. Some teams that want to do well. Some want to go to have fun
Shirish	Has DI increased the cost due to less teams?
Cathy	No, it is the same as the 2019 cost. It is a whole different model for how the cost is paid and it was a surprise to most teams and getting a convention center is expensive plus the volunteers. Previously in Knoxville there were students that did work and now it is volunteers that need housing
Shirish	I did not follow the 2019, and if the cost is prohibited then we need to do something to support then from the affiliate side
Cathy	In 2019, there was an increase in the teams going. WADI did scholarships but not this year.
Amy	This does make me think of the DI hive mail. Cathy, did you fill it out?
Cathy	I have two thoughts. I understand that they need to make an increase but also it gets to be expensive.
Amy	We have inflation. But in my mind, a 50% increase is the limit of what I'd like to see
Cathy	Yes, I can put that info. We still need to think of if we put our fee in. Oregon does 200 on top
Alyssa	Compared to the science olympiad, we are dirt cheap.
Shirish	Still just digital sticky notes?

Cathy	Yes, only digital. They thought they had it figured out but they had so many users having the DI resources and the tournaments were freaking out. We will be printing score sheets just how we used to as a backup. We will plan on digital sticky notes, but we have backup sticky notes. We have an email to send to the appraisers, and we have instructions to help.
Shirish	Are we asking all appraisers to have a device?
Cathy	In the training, it is easier to deal with laptops and tablets. We are planning on getting power strips and extension cords for chargers..
Alyssa	Any other questions?
Shirish	Do we have rooms?
Cathy	Yes, we do and I will send info out for that

9. WADI Virtual Instant Challenge Day

10. Secretary of State Website Updates/Business License/Sales Tax Filing

11. Open board and other positions

Alyssa	virtual instant challenges. I got the wish list and have sent that out
Cathy	We have 23 appraisers, so we have 44 temas allowed. We have a mandatory team manager meeting. And there is a waiting list, but we cannot have more without appraisers
Amy	Can we ask oregon?
Cathy	I would be hesitant without inviting the teams
Alyssa	We need to make a plea at the Friday meeting. We need to be more personal to folks to get people involved and helping. Our new business is addressed. But the one piece is to send one or two board members to Globals. And are we financially sound to do that?
Cathy	In the past, we have sent two people. We have an AD meeting before the tournament starts. Bruce, did you plan on going?
Bruce	What are the dates? If I go, I would pay my own airfare. That wouldn't be on WADI. I was planning on going to that. It depends on the teams. We can look at what the numbers are. Alyssa, your teams are going?
Alyssa	My high schoolers want to go and so I will be there with them
Bruce	That would be great. Also to go to the AD meeting
Cathy	We did have a question from the team manager about a prop truck from OR. We had an appraiser that did that and what he charged the team and in 2019 there were 24 teams. It was a tetris puzzle and he will not be riding the prop truck or recruiting a volunteer. Previously OR and WA did contribute to the prop truck but that is not likely this year.
Bruce	It is also a function of the prop size and items. And the gas is higher this year
Alyssa	That gets us through the agenda, anything else to share?

Cathy	We have two pins.
Alyssa	Other than that, we can have a meeting after the global registrations.
Bruce	Yes, lets hold for a 1 hr meeting
Alyssa	Okay April 16th.
Action	Alyssa to send out an invite & zoom for next meeting
Cathy	And here are the pins, they are great. There are some shipping delays but we are are on track
Alyssa	If there isn't anything else, see you all in person.

11:37am - End of meeting called by Alyssa

Meeting notes taken by Amy Curneen, WADI Secretary



Date 06/25/2022
